

Welcome to the 2019-2020 Dual Enrollment Program!

This letter is to let you know that the admissions and registration process will now be online beginning on **November 12** and will run until **January 10, 2020**. The Dual Enrollment registration process is a two-step process. Students will apply to the Dual Enrollment program online entering the required demographic information. Within 24 hours of submitting the application, students will receive an e-mail with their Bergen user name and password. Students will also be sent a link to an online registration form. Once the online portion of the form is completed, students will be required to print the form and have it signed by their parent and a guidance counselor from their high school. The signed form will then need to be uploaded to an online portal to complete the registration process.

The tuition for the 2019-2020 academic year is set at **\$73.25** per credit plus the annual **\$15.25** registration fee. Students will be able to pay online using a credit card (fee attached) or debit card. Students can also pay with a check or money order mailed to BCC, 400 Paramus Road, Room A-221, Paramus, NJ 07652.

The high school must provide BCC with the list of students who qualify for the Federal Free and Reduced Lunch Program as they will only be responsible for the \$15.25 registration fee regardless of the number of registered courses. The list must be on school letterhead signed by a high school official.

Students must meet with their guidance counselor to ensure that they are eligible to participate in the Dual Enrollment Program. Students must meet minimum requirements of a 2.75 or higher cumulative g.p.a. and demonstrate the ability to successfully complete the course. Accordingly, admission to the Dual Enrollment Program is a selective process. It is important to note that grades earned through the Dual Enrollment Program are reflected on permanent academic records.

In accordance with the Articulation Agreement, the following courses will be offered through the Dual Enrollment Program:

Basic Acting	Thr-110, 3 credits
Chorus (The P.A. School Show Choir)	Mus-121, 1 credit
Theatre Performance & Production	Thr-217, 2 credits
Ballet	Dan-102, 1 credit
Jazz	Dan-105, 1 credit
Piano I	Mua-104, 1 credit
Voice I	Mua-106, 1 credit
Piano II	Mua-240, 1 credit
Voice II	Mua-246, 1 credit

The syllabus for each course can be found on-line at www.bergen.edu, Academics, Syllabi Central. Detailed information regarding the online process will be provided next month.

Detailed information will follow closer to the November registration date.

If you have any questions with regard to the above, please feel free to contact the Office of Dual Enrollment, cmalone@bergen.edu, (201) 612-5568.

Catherine Malone

